

Certified Public Fleet Professional Recertification Application

Recertification Application Process

Participation in the recertification program is open to anyone meeting the recertification requirements. Membership in APWA is not required.

The APWA Certification Council reserves the right to ask applicants to furnish such information and/or make such inquiries as may be deemed appropriate to identify the nature and extent of the applicant's education, experience, competency, or moral character.

The contact information provided on the application will be used for all correspondence related to certification. Candidates are responsible for informing APWA in writing of any changes to their contact information.

Recertification Requirements

After successful completion of the exam, candidates become certified for a period of five years. Prior to the end of five-year period, Certified Public Fleet Professionals must submit a recertification application documenting compliance with the following requirements:

- x Completion of a minimum of 100 credits of professional development
 - P or successful completion of the examination for recertification.
- x Continued agreement in writing to adhere to the APWA Standards of Professional Conduct and affirming no history of felony convictions related to the practice of public fleet management.
- x Payment of the current recertification application fee.

Individual has been appointed or elected to a public office at the local, state, or national level or serving in military.

Individual has been impacted by extreme circumstances

The request for the filing extension must be submitted to the Certification Council 6 months prior to the renewal date. Extensions are not granted for more than one year, subject to the review of the Council.

Fees and Payment Methods

The following fees will be charged for the Certified Public Fleet Professional recertification application:

Recertification Application Fee (non-refundable)
APWA Member \$195 USD
Nonmember \$245 USD

Fees may be paid by credit card or by check or money order made payable to APWA in U.S. funds.

Processing Time

If applications are complete and comprehensive, standard review time is 10 business days from receipt of application. Incomplete applications, lack of detail on application, or lack of payment will result in longer review times. Once the application is reviewed and processed, candidates will receive an email.

Recertification Application for CFP®

Read the following instructions carefully before completing this application. Incomplete or improperly completed applications will either delay processing and/or render the application ineligible. Lack of application fee payment will delay processing of the application. Complete the application in its entirety.

í All recertification requirements must be met prior to submitting your application.

Part B: Recertification Professional Development Tracking Form
Using the C